



EARLY CHILDHOOD FAMILY EDUCATION

ISD110 Early Childhood Family Education Safe Learning Plan

Waconia Early Childhood Family Education
520 Industrial Blvd.
Waconia, MN 55387
952-442-0613

Program Supervisor: Sue Forster
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Administrative Assistant: Brenda Buesgens
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[ECFE Program Website](#)



Special Events and Open House

- At this time all special events are cancelled and will open up when it becomes safe.
- Open house will look different. Teacher's will share videos orientating children and parents to classroom staff and the environment.
- Specific questions can be directed to classroom teachers through email or to the program supervisor, Sue Forster - sforster@isd110.org.

Distance Learning

- A distance learning option will be offered at 50% reduction in tuition.
- Distance learning will include a once a week virtual circle time with choice board activities to complete at home and a virtual parent education opportunity with parent coaching offered through zoom. [Parent Coaching Request Form](#)
- Tip on joining a meeting on zoom. [Zoom Tip Sheet](#)
- The seesaw application will be used to communicate with distance students.

ECFE In Person Learning Pods

- Toddler class sizes of 7 students/7 parents and 2-5 year old class sizes of 7 children/7 parents(includes parent child interaction) or 10 students/10 adults (no parent child interaction) depending on the offering.
- One guardian with each child, the guardian must remain consistent each week.
- Siblings must remain home, unless the sibling is a young infant and needs to be with the caregiver. Sibling care will not be available.
- Adults and children must sanitize hands upon entry and exit of the building.
- All families enter through the ECFE front doors. Toddler classes will exit doors from the back hallway and 2-5 year old classes will exit out the front door.
- All high touch surfaces and materials sanitized between classes and toys will be rotated.
- All toys will be thoroughly sanitized after use.
- Air filtration systems have been enhanced.
- Exit the building swiftly and avoid loitering in the hallways to ensure that social distancing is maintained.
- Each classroom will have a designated bathroom
- ECSE Service may be provided in the building and will follow all health and safety protocols. Specific information will be provided by your case manager.

Health Check

- Complete a health check at home, prior to coming to school. If you have any of the symptoms listed please stay home and notify your teacher.
<https://www.health.state.mn.us/diseases/coronavirus/facilityhlthscreen.pdf>
- If you have been in close contact with someone who has COVID 19, please stay home and notify your teacher.
<https://www.health.state.mn.us/diseases/coronavirus/contact.pdf>

Face Covering

- Staff are required to wear face coverings and/or shields when providing direct service.
- Caregivers are required to wear face coverings within the building.
<https://www.health.state.mn.us/diseases/coronavirus/materials/masksafely.pdf>
- Children under the age of 5 are not required to wear a mask when attending class. If you choose to have your child wear a mask you may find this video helpful. <https://www.youtube.com/watch?v=vtFP2x8kG8Y>

Snacks

- Snacks will not be offered during class for adults or children. Please bring your own coffee/water and keep those items tucked away when not in use.

Tuition

- Tuition will be collected the first week of class. Register with a \$0 fee and tuition will be charged the first week of class. Tuition reimbursements will not be given in the event that your child or family becomes ill or a class is required to enter distance learning for a short period of time. In-person classes will resume when it is safe.
- If our school is required to enter in distance learning, a prorated tuition reduction of 50% will be issued.

*Thank you for your understanding and cooperation
with these guidelines.*

Waconia ISD 110 Early Childhood Faculty

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